

# BUCKHURST HILL PARISH COUNCIL

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31 August 2018

A meeting of the **FINANCE & ESTABLISHMENT COMMITTEE** will be held at **8.00pm** on **Thursday 6 September 2018** in **Buckhurst Hill Library**, 165 Queens Road, Buckhurst Hill and you are hereby summoned to attend. Members of the public and press are invited to be present and the following business will be transacted.

Mr K O'Brien  
Clerk to the Council

## AGENDA

1. **APOLOGIES FOR ABSENCE**  
To receive apologies for absence.
2. **DECLARATIONS OF INTEREST**  
To receive declarations of interest from Members in any item on the agenda, in accordance with the Members' Code of Conduct.  
The Code of Conduct requires Members who have declared a pecuniary interest in an item to withdraw from the room while that item is being considered.
3. **MINUTES**  
To approve the minutes of the meeting held on 21 June 2018, circulated, and to authorise their signing by the Chairman.
4. **PUBLIC PARTICIPATION**  
To hear representations from members of the public  
The maximum time allowed for this item is 15 minutes (approximately 3 minutes per speaker); at the close of this item members of the public will no longer be permitted to address the Council.
5. **CHAIRMAN'S AND CLERK'S COMMUNICATIONS**  
To receive communications from the Chairman of the Committee or Clerk to the Council. Please note that no decisions can be made under this item, as that business must be specified on the agenda
6. **FINANCE**  
1 To receive and discuss the reports of the Council's financial position as at 31 July: Income & Expenditure, Bank Reconciliations and Trial Balance, circulated  
2 To note payments and receipts for 1 May to 31 July 2018, circulated.  
3 To note estimated income for the Halls for the second quarter, July to September, circulated.
7. **INTERNAL AUDIT**  
To note that the interim Internal Audit is scheduled for 18 October 2018
8. **BUDGET PROFILE AND PRINCIPLES**  
To consider strategic priorities and an initial draft (to be provided at the meeting) for the Council's 2019/2020 budget and agree any recommendations to Committees and Full Council.

**Members of the Finance & Establishment Committee:**  
Councillors: Mr B Nagpal (Chairman), Mr R Sparrowhawk (Vice Chairman),  
Mr S Clark, Mr S Neville, Mrs S Patel, Miss G Reynolds, Mrs J Share-Bernia, Miss S Watson.

