

BUCKHURST HILL PARISH COUNCIL

MR KEVIN O'BRIEN
CLERK TO THE COUNCIL
165 QUEENS ROAD
BUCKHURST HILL
ESSEX
IG9 5AZ

TEL: 020 8498 9933
EMAIL: office@buckhursthillpc.gov.uk

16 March 2018

A meeting of the **ACCOMMODATION COMMITTEE** will be held at **6.30pm** on **Thursday 22nd March 2018** at **Buckhurst Hill Library**, 165 Queens Road, Buckhurst Hill and you are hereby summoned to attend. Members of the public and press are invited to be present and the following business will be transacted.

Mr K O'Brien
Clerk to the Council

AGENDA

1. **APOLOGIES FOR ABSENCE**
To receive apologies for absence.
2. **DECLARATIONS OF INTEREST**
To receive declarations of interest from Members in any item on the agenda, in accordance with the Members' Code of Conduct.
The Code of Conduct requires Members who have declared a pecuniary interest in an item to withdraw from the room while that item is being considered.
3. **MINUTES**
To approve the minutes of the meeting of 2nd November 2017, circulated, and to authorise their signing by the Chairman.
4. **PUBLIC PARTICIPATION**
To hear representations from members of the public
The maximum time allowed for this item is 15 minutes (approximately 3 minutes per speaker); at the close of this item members of the public will no longer be permitted to address the Council.
5. **CHAIRMAN'S AND CLERK'S COMMUNICATIONS**
To note communications received by the Chairman of the Committee or Clerk to the Council. Please note that no decisions can lawfully be made under this item, as that business must be specified on the agenda.
6. **RODING VALLEY HALL – HEATING SYSTEM**
To receive a report relating to the heating system at the Roding Valley Hall and to agree on a recommendation to Full Council regarding its replacement.

It is proposed the meeting move into private session for the remainder of the items to be discussed. (Public Bodies [Admissions to Meetings] Act 1960)
7. **LIBRARY**
To receive an update on the discussions with Essex CC regarding the future use of the "Stack" for our Parish Council Office and to agree a course of action.
8. **FEASIBILITY STUDY – PROGRESS REPORT**
To receive a progress report and agree any further actions.

Members of the Accommodation Committee
Councillors: Mrs S. Patel (Chair), Mr B Nagpal,
Miss G Reynolds, Mrs J Share-Bernia,
Mr K Williamson, Mr N Wright.