

BUCKHURST HILL PARISH COUNCIL

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2 January 2018

An Extra-Ordinary Meeting of the Parish Council will be held at **7:00pm** on **Friday 5 January 2018**, in **Buckhurst Hill Library, 165 Queens Road, Buckhurst Hill**, and you are hereby summoned to attend. Members of the public and press are invited to be present and the following business will be transacted.

K O'Brien

Mr K. O'Brien
Clerk to the Council

AGENDA

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive declarations of interest from Members in any item on the agenda, in accordance with the Members Code of Conduct.

The Code of Conduct requires Members who have declared a pecuniary interest in an item to withdraw from the room while that item is being considered.

3. **PUBLIC PARTICIPATION**

To hear representations from members of the public

The maximum time allowed for this item is 15 minutes (approximately 3 minutes per speaker); at the close of this item members of the public will no longer be permitted to address the Council.

It is proposed the meeting move into private session for the remainder of the items to be discussed. (Public Bodies [Admissions to Meetings] Act 1960)

4. **RFO / DEPUTY CLERK RECRUITMENT**

To discuss and agree the recruitment documentation, timetable etc for the recruitment of a new RFO/Deputy Clerk, following the resignation of the current incumbent.