

BUCKHURST HILL PARISH COUNCIL

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16 March 2018

A Meeting of the Parish Council will be held at **8.00 pm** on **Thursday 22nd MARCH 2018**, at **Buckhurst Hill Library, 165 Queens Road, Buckhurst Hill**, and you are hereby summoned to attend. Members of the public and press are invited to be present and the following business will be transacted.

Mr K. O'Brien
Clerk to the Council

AGENDA

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive declarations of interest from Members in any item on the agenda, in accordance with the Members Code of Conduct. The Code of Conduct requires Members who have declared a pecuniary interest in an item to withdraw from the room whilst that item is being considered.

Members of the Council are subject to the Council's Code of Conduct, Localism Act 2011.

3. **PUBLIC PARTICIPATION**

To hear representations from members of the public.

The maximum time allowed for this item is 15 minutes, at the close of this item members of the public will no longer be permitted to address the Council.

4. **MINUTES**

To approve as a correct record and authorise the Chairman to sign the Minutes of the meeting of January 25th, 2018 and Extra-ordinary meeting of February 15th, 2018, circulated previously.

5. **MINUTES OF COMMITTEES**

To note the minutes of the following committee meetings:

- **Planning & Environment:** 1 and 15 February, 8 and 15 March (draft).

6. **CHAIRMAN'S AND CLERK'S COMMUNICATIONS**

To receive communications from the Chairman of the Council, or the Clerk to the Council. Please note that no decisions can lawfully be made under this item, as that business must be specified on the agenda.

7. **REPRESENTATIVES TO OUTSIDE BODIES**

To receive reports on any meetings attended.

8. **FINANCE**

- (a) To note the financial position of Central Funds and Personnel as at 28

February, 2018, circulated.

(b) To approve the purchase of Asset Management Software.

9. FORWARD PLAN

To review, discuss and agree the Forward Plan, circulated.

10. NEPP PERFORMANCE

To receive Cllr Sam Kane (EFDC Safer, Greener & Transport Portfolio Holder and NEPP Representative) and discuss with him concerns raised at the January meeting (FC 093/17) regarding the current performance of NEPP. Following this discussion, to consider and agree any further actions that may be required.

11. WESTBURY LANE – PARKING RESTRICTIONS

To discuss and agree supporting a proposal that parking restrictions in Westbury Lane be changed to address current problems being experienced by residents.

12. 2018 GENERAL DATA PROTECTION REGULATIONS (GDPR).

To receive a briefing on the implications of the new GDPR for the Parish Council and to consider arrangements for a Data Protection Officer if required.

13. POLICE SPECIAL CONSTABLE/PCSO

To receive and note an update on progress regarding the recruitment of a Special Constable and PCSO for Buckhurst Hill.

14. SPEEDWATCH

To receive and note an update.

15. HEATING SYSTEM – RODING VALLEY HALL

To receive and discuss a recommendation from the Accommodation Committee relating to a replacement heating system for the Roding Valley Hall and to agree a course of action.

16. SINGLE USE PLASTICS

To discuss and agree how the Parish Council could contribute to the cutting-down of the use of single use plastics.

It is proposed the meeting move into private session for the remainder of the items to be discussed. (Public Bodies [Admissions to Meetings] Act 1960)

17. LIBRARY VOLUNTEERS

To consider and agree recommendations emanating from the Personnel Committee meeting of March 14th relating to the future arrangements for the Library Volunteers and their supervision.

18. LIBRARY

To receive an update on the discussions with Essex CC regarding the future use of the “Stack” for the Parish Council Office; to consider Solicitors advice relating to the Parish Council Lease in the Library and agree a course of action.