

# BUCKHURST HILL PARISH COUNCIL

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19 January 2018

A Meeting of the Parish Council will be held at **8.00 pm** on **Thursday 25th JANUARY 2018**, at **Buckhurst Hill Library, 165 Queens Road, Buckhurst Hill**, and you are hereby summoned to attend. Members of the public and press are invited to be present and the following business will be transacted.

*K. O'Brien*

Mr K. O'Brien  
Clerk to the Council

## AGENDA

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive declarations of interest from Members in any item on the agenda, in accordance with the Members Code of Conduct. The Code of Conduct requires Members who have declared a pecuniary interest in an item to withdraw from the room whilst that item is being considered.

Members of the Council are subject to the Council's Code of Conduct, Localism Act 2011.

3. **PUBLIC PARTICIPATION**

To hear representations from members of the public.

The maximum time allowed for this item is 15 minutes, at the close of this item members of the public will no longer be permitted to address the Council.

4. **MINUTES**

To approve as a correct record and authorise the Chairman to sign the Minutes of the meeting of November 23<sup>rd</sup>, 2017 and Extra-ordinary meeting of January 5th, 2018, circulated previously.

5. **MINUTES OF COMMITTEES**

The minutes of the following committee meetings were noted:

- **Planning & Environment:** 7 and 21 December 2017, 4 and 18 January (draft).
- **Personnel:** 4 January 2018 (draft).

6. **CHAIRMAN'S AND CLERK'S COMMUNICATIONS**

To receive communications from the Chairman of the Council, or the Clerk to the Council. Please note that no decisions can lawfully be made under this item, as that business must be specified on the agenda.

7. **REPRESENTATIVES TO OUTSIDE BODIES**

To receive reports on any meetings attended.

8. **FINANCE**  
To note the financial position of Central Funds and Personnel as at 31 December, 2017, circulated.
9. **BUDGET AND PRECEPT 2018-2019**
  - a) To agree the budget for 2018-2019, draft circulated, as recommended by the Finance & Establishment Committee on 10 November 2017 and updated for currently known requirements.
  - b) To set the Precept for 2018-2019, as recommended by the Finance & Establishment Committee, circulated.
10. **FORWARD PLAN**  
To review, discuss and agree the Forward Plan, circulated.
11. **RFO/DEPUTY CLERK – RECRUITMENT**  
To provide an update on the recruitment process for a new RFO/Deputy Clerk.
12. **LOCAL PLAN**
  - (a) To review and discuss the Regulation 19 Submission version of the Local Plan.
  - (b) As requested by EFDC, to agree a response to the Regulation 19 Submission version of the Local Plan, draft circulated.
13. **NEPP PERFORMANCE**  
To discuss concerns raised regarding the current performance of NEPP, most specifically in relation to “on street parking” and enforcement. Following this discussion, to agree a course of action.
14. **POLICE SPECIAL CONSTABLE/PCSO**  
To receive and note an update on progress regarding the recruitment of a Special Constable and PCSO for Buckhurst Hill.
15. **SPEEDWATCH**  
To receive and note an update.
16. **SUPPLIMENTARY GRITTING**  
To receive a progress report from the Clerk on the search for a replacement contractor and to agree a course of action.
17. **LUXBOROUGH LAKES.**  
To discuss a proposal that would give Parish Council support to the initiatives of some residents, aimed at purchasing the Luxborough Lakes from the current landowner; thereby opening up access to the area by the general public.  
  
*It is proposed the meeting move into private session for the remainder of the items to be discussed. (Public Bodies [Admissions to Meetings] Act 1960)*
18. **PARISH COUNCIL OFFICE.**  
To receive a status report on discussions with Essex CC relating to office space in the Library and to discuss and agree the future arrangements for the location of the Parish Council Office.
19. **PERSONNEL COMMITTEE**  
To consider and agree recommendations emanating from the Personnel Committee meeting of January 4<sup>th</sup>.