

# BUCKHURST HILL PARISH COUNCIL

MR K O'BRIEN  
CLERK TO THE COUNCIL  
TEL: 0208 498 9933  
E-MAIL: kevin.obrien@buckhursthillpc.gov.uk

165 QUEENS ROAD  
BUCKHURST HILL  
ESSEX IG9 5AZ

24 March 2017

A Meeting of the Parish Council will be held at **8.00 pm** on **Thursday 30<sup>th</sup> MARCH 2017**, at **Buckhurst Hill Library, 165 Queens Road, Buckhurst Hill**, and you are hereby summoned to attend. Members of the public and press are invited to be present and the following business will be transacted.

*K. O'Brien*

Mr K. O'Brien  
Clerk to the Council

## AGENDA

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive declarations of interest from Members in any item on the agenda, in accordance with the Members Code of Conduct. The Code of Conduct requires Members who have declared a pecuniary interest in an item to withdraw from the room whilst that item is being considered.

Members of the Council are subject to the Council's Code of Conduct, Localism Act 2011.

3. **PUBLIC PARTICIPATION**

To hear representations from members of the public

The maximum time allowed for this item is 15 minutes, at the close of this item members of the public will no longer be permitted to address the Council.

4. **MINUTES**

To approve as a correct record and authorise the Chairman to sign the Minutes of the Council Meeting held on 26 January and the Extra-ordinary Council Meeting of 9 March 2017, circulated previously.

5. **MINUTES OF COMMITTEES**

The minutes of the following committee meetings were noted:

- **Planning & Environment:** 2 and 16 February 2017, 2 and 16 March 2017 (draft).
- **Recreation & Community:** 2 February 2017 (draft).
- **Finance & Establishment:** 16 March 2017 (draft).

6. **CHAIRMAN'S AND CLERK'S COMMUNICATIONS**

To receive communications from the Chairman of the Council, or the Clerk to the Council. Please note that no decisions can lawfully be made under this item, as that business must be specified on the agenda.

7. **REPRESENTATIVES TO OUTSIDE BODIES**

To receive reports on any meetings attended.

**8. FINANCE**

- (a) To note the financial position of Central Funds and Personnel as at 31 January 2017, circulated.
- (b) To agree the virements recommended by the Extra-ordinary Full Council Meeting of March 9<sup>th</sup>, to cover the costs associated with the temporary relocation of the Parish Council Team.
- (c) To note that the end of year Audit is to take place on May 18<sup>th</sup>.

**9. INSURANCE**

To note the Insurance premiums for the financial year 2017/18.

**10. FORWARD PLAN**

To review the Forward Plan, circulated.

**11. UPDATE ON THE STACK NEGOTIATIONS**

To receive and note an update on the ongoing discussions with Essex Libraries over our future use of "The Stack".

**12. BHCA SEVENTIETH ANNIVERSARY APPEAL**

To discuss and agree on a request from Buckhurst Hill Community Association to "match fund" £2,500 raised by themselves in relation to their seventieth anniversary appeal. The proceeds to go to various projects recognising this anniversary.

**13. 2017 CHRISTMAS ON QUEENS ROAD**

- (a) To consider and agree on an invitation from the BH Residents Society to join with them in the organisation and running of the 2017, event as in previous years.
- (b) To agree representatives to the organisation committee.
- (c) To confirm a Budget for the 2017 event.
- (d) To discuss and agree on a date for the 2018 event.

**14. MONKHAMS ALLOTMENTS FENCING**

- (a) To update Members' about problems that have arisen in relation to new fencing being installed at the Monkham's Allotment site and on the outcome of discussions regarding the rectification of those problems.
- (b) To agree a course of action in relation to (a)

*It is proposed the meeting move into private session for the remainder of the items to be discussed. (Public Bodies [Admissions to Meetings] Act 1960)*

**15. WEBSITE**

To discuss and agree on a preferred provider for the Parish Council's new website.

**16. PERSONNEL COMMITTEE**

To consider and agree recommendations emanating from the Personnel Committee meeting of January 19<sup>th</sup>.