

BUCKHURST HILL PARISH COUNCIL

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17 November 2017

A Meeting of the Parish Council will be held at **7.30 pm** on **Thursday 23rd NOVEMBER 2017**, at **Buckhurst Hill Library, 165 Queens Road, Buckhurst Hill**, and you are hereby summoned to attend. Members of the public and press are invited to be present and the following business will be transacted.

K. O'Brien

Mr K. O'Brien
Clerk to the Council

AGENDA

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive declarations of interest from Members in any item on the agenda, in accordance with the Members Code of Conduct. The Code of Conduct requires Members who have declared a pecuniary interest in an item to withdraw from the room whilst that item is being considered.

Members of the Council are subject to the Council's Code of Conduct, Localism Act 2011.

3. **PUBLIC PARTICIPATION**

To hear representations from members of the public.

The maximum time allowed for this item is 15 minutes, at the close of this item members of the public will no longer be permitted to address the Council.

4. **MINUTES**

To approve as a correct record and authorise the Chairman to sign the Minutes of the meeting of September 28th, circulated previously.

5. **MINUTES OF COMMITTEES**

The minutes of the following committee meetings were noted:

- **Planning & Environment:** 28 September, 12 and 26 October; 9 November (draft).
- **Finance & Establishment:** 9 November (draft).
- **Neighbourhood Plan:** 28 September Extra-ordinary (draft).
- **Accommodation:** 2 November (draft).

6. **CHAIRMAN'S AND CLERK'S COMMUNICATIONS**

To receive communications from the Chairman of the Council, or the Clerk to the Council. Please note that no decisions can lawfully be made under this item, as that business must be specified on the agenda.

7. **REPRESENTATIVES TO OUTSIDE BODIES**

To receive reports on any meetings attended.

8. **FINANCE**
 - (a) To note the financial position of Central Funds and Personnel as at 30 September, 2017, circulated.
 - (b) To note that the NatWest Bank mandate has now been updated by the bank.
9. **INTERIM AUDIT REPORT**

To note that the Interim Audit took place on 6 November and the subsequent Audit Report circulated to Councillors.
10. **FINANCIAL REGULATIONS**

To consider and agree updated Financial Regulations, circulated.
11. **FORWARD PLAN**

To review the Forward Plan, circulated.
12. **CLLR RYAN SPARROWHAWK**

To consider and agree, subject to review at a future Full Council meeting, a continuance of his term of office as Councillor, due to the particular circumstances of his current employment obligations.
13. **GRANT AWARD POLICY**

To consider and agree a new Grants Award Policy for the Council, circulated.
14. **POLICE SPECIAL CONSTABLE/PCSO**

To receive and note an update on progress regarding the recruitment of a Special Constable and PCSO for Buckhurst Hill.
15. **SPEEDWATCH**

To receive an update.
16. **CHRISTMAS ON QUEENS ROAD EVENT.**

To receive an update on the 2017 Christmas on Queens Road event.
17. **THE STACK/PARISH OFFICE.**

To receive an update on the discussions with Essex CC (Libraries) concerning our future use of "The Stack" area of the Library and to agree a course of action.

It is proposed the meeting move into private session for the remainder of the items to be discussed. (Public Bodies [Admissions to Meetings] Act 1960)
18. **EMAIL – LIDL UK GmbH**

To note the contents of an email received from Lidl UK GmbH. To consider the contents and agree on a course of action.
19. **ACCOMMODATION COMMITTEE – CLERKS REPORT**

To note a report prepared by the Clerk for the Accommodation Committee, circulated. To consider the recommendations of the report as supported by the Accommodation Committee and to agree on any actions arising as a consequence.