

BUCKHURST HILL PARISH COUNCIL

MR KEVIN O'BRIEN
CLERK TO THE COUNCIL
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30 June 2017

A meeting of the **NEIGHBOURHOOD PLAN COMMITTEE** will be held at **8.00pm** on **Thursday 6th July 2017** at **Buckhurst Hill Library**, 165 Queens Road, Buckhurst Hill and you are hereby summoned to attend. Members of the public and press are invited to be present and the following business will be transacted.

Val Evans

for Mr K O'Brien
Clerk to the Council

AGENDA

1. **ELECTION OF VICE-CHAIRMAN**
To propose and second nominations for the office of Vice-Chairman of the Committee and if there is more than one nominee to vote thereon.
2. **APOLOGIES FOR ABSENCE**
To receive apologies for absence.
3. **MINUTES**
To approve the minutes of the meeting held on 9th June, 2016 and the Extra-ordinary meeting of July 21st, 2016, circulated, and to authorise their signing by the Chairman
4. **DECLARATIONS OF INTEREST**
To receive declarations of interest from Members in any item on the agenda, in accordance with the Members' Code of Conduct.
The Code of Conduct requires Members who have declared a pecuniary interest in an item to withdraw from the room while that item is being considered.
5. **PUBLIC PARTICIPATION**
To hear representations from members of the public
The maximum time allowed for this item is 15 minutes (approximately 3 minutes per speaker); at the close of this item members of the public will no longer be permitted to address the Council.
6. **EARLY ENGAGEMENT QUESTIONNAIRE**
To consider and note a report on the outcomes of the Early Engagement Questionnaire.
7. **MEETINGS WITH EFDC and RURAL COMMUNITY COUNCIL of ESSEX (RCCE)**
To receive and note reports from recently held meetings with EFDC and RCCE regarding future progress of our Neighbourhood Plan.
8. **DELIVERY STRATEGY**
To discuss and agree a strategy for the delivery of the Neighbourhood Plan.

Members of the Neighbourhood Plan Committee:
Councillors: Mrs J Forker-Clark (Chairman), S Clark, B Nagpal,
Mr S Neville, Mrs S Patel, Miss S Watson, Mr K Williamson.