

# BUCKHURST HILL PARISH COUNCIL

MR K O'BRIEN  
CLERK TO THE COUNCIL  
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165 QUEENS ROAD  
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19 January 2018

A meeting of the **RECREATION & COMMUNITY COMMITTEE** will be held at **7.00pm** on **Thursday 25 January 2018** at Buckhurst Hill Library 165 Queens Road, Buckhurst Hill and you are hereby summoned to attend. Members of the public and press are invited to be present, and the following business will be transacted.

*K. O'Brien*

Mr K. O'Brien  
Clerk to the Council

## AGENDA

1. **APOLOGIES FOR ABSENCE.**  
To receive and accept apologies for absence
2. **DECLARATIONS OF INTEREST.**  
To receive declarations of interest from Members on any item on the agenda, in accordance with the Members' Code of Conduct.  
The Code of Conduct requires Members who have declared a pecuniary interest on an item to withdraw from the room while that item is being considered.
3. **MINUTES.**  
To approve the minutes of the meeting held on 14 September 2017, circulated, and to authorise their signing by the Chairman.
4. **PUBLIC PARTICIPATION.**  
To hear representations from members of the public on items on the agenda.  
The maximum time allowed for this item is 15 minutes (approximately 3 minutes per speaker), at the close of this item members of the public will no longer be permitted to address the Council.
5. **CHAIRMAN'S AND CLERK'S COMMUNICATIONS.**  
To note communications received by the Chairman of the Committee or Clerk to the Council. Please note that no decisions can lawfully be made under this item as that business must be specified on the agenda.
6. **FINANCES.**  
To note the position of the Committee's finances as at December 31st 2017, circulated.
7. **BUDGET 2018/2019.**  
To review the Committee's budget for the financial year 2018/2019, as recommended by the Finance & Establishment Committee. Any revisions to be considered at the Full Council meeting to follow; draft circulated.
8. **WEBSITE PROVIDER**  
To receive an update.

9. **RECREATION AREAS.**  
**Playgrounds**  
To receive general updates.
10. **OPEN SPACES.**  
To receive any updates.
11. **GENERAL AMENITIES.**  
To receive any general updates on Bus Shelters, Benches, Planters, Salt Bins and Noticeboards.
12. **COMMUNICATION WITH RESIDENTS.**  
**Parish Council Magazine**  
(a) To note the current arrangements for the Spring edition.  
(b) To consider the setting-up of a working party to take a “fresh look” at all aspects of the Parish Magazine.
13. **COMMUNITY EVENTS**  
**1 Community Cinema**  
To discuss alternative activities and to agree a course of action.  
**2 Summer Event**  
To consider the viability of running a Summer event in 2018 and to agree a course of action.
14. **CHRISTMAS 2017**  
**a) Christmas on Queens Road.**  
To receive a report on the outcome of the 2017 “Christmas on Queens Road” event.  
**b) Carol Service**  
To receive a report on the annual Carol Service, held at the United Reform Church on December 9, 2017. To discuss the viability of a 2018 event and agree a course of action.  
**c) Christmas Card Competition**  
To receive a report on the result of the annual Christmas Card competition.  
**d) Christmas Parcels**  
To receive a report on the distribution of this year’s Christmas parcels.
15. **ALLOTMENTS**  
To receive an update on progress with the Allotments Management Agreement and to agree a course of action.

**Members of the Recreation & Community Committee**  
Councillors: Mrs J Share-Bernia (Chairman), Miss G Reynolds (Vice-Chairman),  
Mrs J Forker-Clark, Mr B Nagpal, Mr S Neville, Mr N Wright